Interreg Co-funded by the European Union

IPA Greece – Albania

Saranda, on 14/1/2026

Saranda Municipality
Rruga "Abedin Dino"nr.11, 9701
Saranda, Albania

Our ref: < 279 **>** / 3 LOTS: Lot 1: Project Management, LOT2 – Event Organisation & Communication, LOT3 – Technical activities / Interventions

OPEN INVITATION TO TENDER

INVITATION TO TENDER FOR < Provision of Technical Support Services to the Saranda Municipality for the implementation of the project "Developing Digital and Interactive Storytelling Experiences in Art Galleries and Museums'', with the Acronym '' DIVE IN ART''>, < Saranda >

Location: Saranda, Albania

Total Budget: EUR with VAT:

LOT1 – Project Management – 9,500€

LOT2 – Event Organisation & Communication – 22,220€

LOT3 – Technical activities / Interventions – 59,000€

LOT (s): 3

Procedure: PRAG 2025 simplified with open invitation and local publication

Tender Dossier – Request for participation

The complete tender dossier as per PRAG 2025 is available upon request of the interested contractors to our official email address mentioning the REF number of the procurement and providing full details of the tenderers (natural persons/private entities/consortiums) in order to receive the dossier and any updates/clarifications) during the procurement period.

Full tender dossier is based on PRAG 2025 and includes:

A. Instructions to tenderers and contract notice

B. **Draft contract: main and special conditions and annexes:**

I. General conditions for service contracts

II. Terms of reference

III. Organisation and methodology (to be submitted by the tenderer using the template provided)

IV. Project Team members (including templates for the summary list and their CVs)

V. Budget (to be submitted by the tenderer as the financial offer using the template provided)

VI. Forms and other supporting documents

C. **Other information:**

I. Administrative compliance grid

II. Evaluation grid

D. **Tender submission form and declaration of honour on exclusion and selection criteria**

For full details of the tendering procedures, please see the **practical guide and its annexes**, which may be downloaded from the following website:
https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG

We look forward to receiving your tender which has to be sent no later than the deadline set in point 8 of the Instructions to Tenderers. Please send it to the address and with the requirements given in point 8.

By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received by you on the date upon which the contracting authority sends it to the electronic address you referred to in your offer. If you decide not to submit a tender, we would be grateful if you could inform us in writing, indicating the reasons for your decision.

On Behalf of the Contracting Authority

OLTION ÇAÇI

Mayor of Saranda

By Order of Delegation

ELTON DAUTI

Vice Mayor of Saranda